



Leicester
City Council

WARDS AFFECTED
All

FORWARD TIMETABLE OF CONSULTATION AND MEETINGS:
Licensing and Public Safety Committee

24 April 2018

Licensing policy review schedule

Report of the Director of Neighbourhood and Environmental Services

1. Purpose of Report

1.1. To inform the Committee of the schedule for the review of licensing policies.

2. Recommendations

2.1 It is recommended that the Committee notes the content of the report.

3. Background

3.1. The licensing section operates a number of licensing regimes under various different pieces of legislation. In some cases a formal licensing policy is a statutory requirement, but even when this is not the case it is considered best practice to have a published policy that will set out how Leicester City Council intends to approach a particular licensing system. This provides transparent guidance for officers and Members of the authority as well as for applicants, partner organisations, the courts and any other party that may be affected by the grant, refusal or use of a licence.

4. Policy review schedule

4.1 Where there is a statutory obligation to produce a licensing policy there is usually a defined maximum timescale in which the policy must be reviewed. In other cases, existing policies have been reviewed on an ad hoc basis. Officers consider that a planned schedule of review is more appropriate in order to work in a planned way and keep policies as up to date as reasonably possible.

4.2 The following schedule has been agreed by Cllr Clair, Deputy City Mayor:

2018/2019 (AGREED 21/03/2018 – DCM Cllr Clair)

| Policy | Existing policy / procedure start date | Review completion date | Proposed review cycle |
|-------------------|--|------------------------|-----------------------|
| Gambling Act 2005 | Feb 2016 | February 2019 | 3 years (statutory) |
| Taxi strategy | Various | November 2018 | 5 years |

2019/2020 (PROVISIONAL)

| Policy | Existing policy / procedure start date | Review completion date | Proposed review cycle |
|-----------------------------|--|------------------------|-----------------------|
| Street trading | August 2008 | Qtr 1 2019/20 | 5 years |
| Sexual entertainment venues | April 2011 | February 2019 | 5 years |
| Sex shops | January 2003 | Qtr 2 2019/20 | 5 years |
| Charitable collections | Various parts - 2008/2012/2014 | Qtr 3 2019/20 | 5 years |
| Animal welfare | ? | Qtr 4 2019/20 | 5 years |

2020/2021 (PROVISIONAL)

| Policy | Existing policy / procedure start date | Review completion date | Proposed review cycle |
|-------------------------------------|--|------------------------|-----------------------|
| Skips and scaffolding | June 2013 | 2020/21 | 5 years |
| Scrap metal dealers | 2013 | 2020/21 | 5 years |
| Pavement cafes | ? | 2020/21 | 5 years |
| Free distribution of printed matter | 2008 | 2020/21 | 5 years |
| Licensing Act 2003 | Feb 2016 | Feb 2021 | 5 years (statutory) |

5. FINANCIAL, LEGAL AND OTHER IMPLICATIONS

5.1. Financial Implications

None

Colin Sharpe, Head of Finance, ext. 37 4081.

5.2. Legal Implications

None

John Moss – Solicitor, Legal Services

6. Other Implications

| OTHER IMPLICATIONS | YES/ NO | Paragraph/References Within the Report |
|--------------------|------------|---|
|--------------------|------------|---|

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| Equal Opportunities | No | |
| Policy | Yes | Report details with policy review schedule |
| Sustainable and Environmental | No | |
| Crime and Disorder | No | |
| Human Rights Act | No | |
| Elderly/People on Low Income | No | |
| Corporate Parenting | No | |
| Health Inequalities Impact | No | |

7. Background Papers – Local Government Act 1972

7.1. None

8. Consultations

8.1. None

9. Report Author

9.1. Rachel Hall, Chief Licensing Officer

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